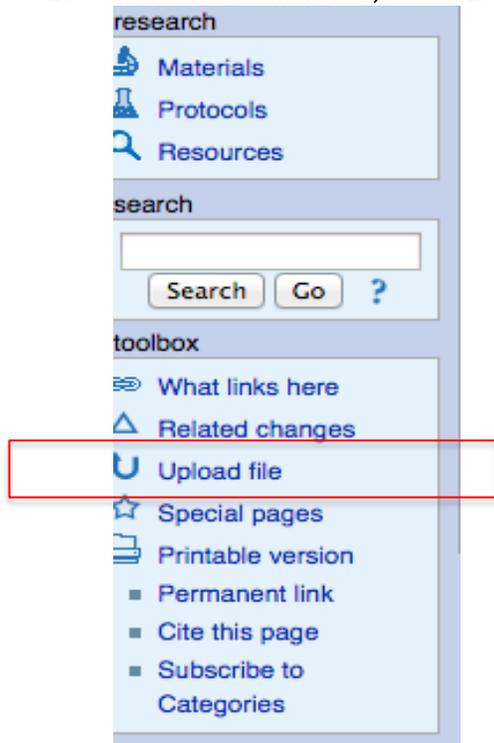


## OWW how to upload pictures

### MAKE SURE YOU ARE LOGGED IN

1. Go to this page
  - a. [http://openwetware.org/wiki/Biology\\_210\\_at\\_AU:Lab\\_Members/Section\\_4\\_%282015%29](http://openwetware.org/wiki/Biology_210_at_AU:Lab_Members/Section_4_%282015%29)
2. On the left hand side, there is this menu.



3. Click on the upload file link. You must upload your image to the server before you upload it to your notebook.
4. It will bring you to this page (see pic below). Upload your file from your computer to the server by clicking "choose file".
  - a. In the "destination file box" make sure you name this something unique. "Alyssa\_Pedersen\_lab 1\_transect overview.png" would be a good name. This name still needs to end in picture file format, so don't forget to include ".png" or ".jpeg"
  - b. **Write down what you named your file. You will need this later.**
  - c. Now click button at bottom "upload file"
  - d. Your picture is now uploaded to the server.

## OWW how to upload pictures

### Upload file

Use the form below to upload files, to view or search previously uploaded images go to the [list of uploaded files](#), uploads and deletions are also to [multiple images at once](#).

To include the image in a page, use a link in the form `[[Image:file.jpg]]`, `[[Image:file.png|alt text]]` or `[[Media:file.ogg]]` for directly linking to the file. **Do not upload copyrighted materials unless you are the copyright holder.**

Upload file

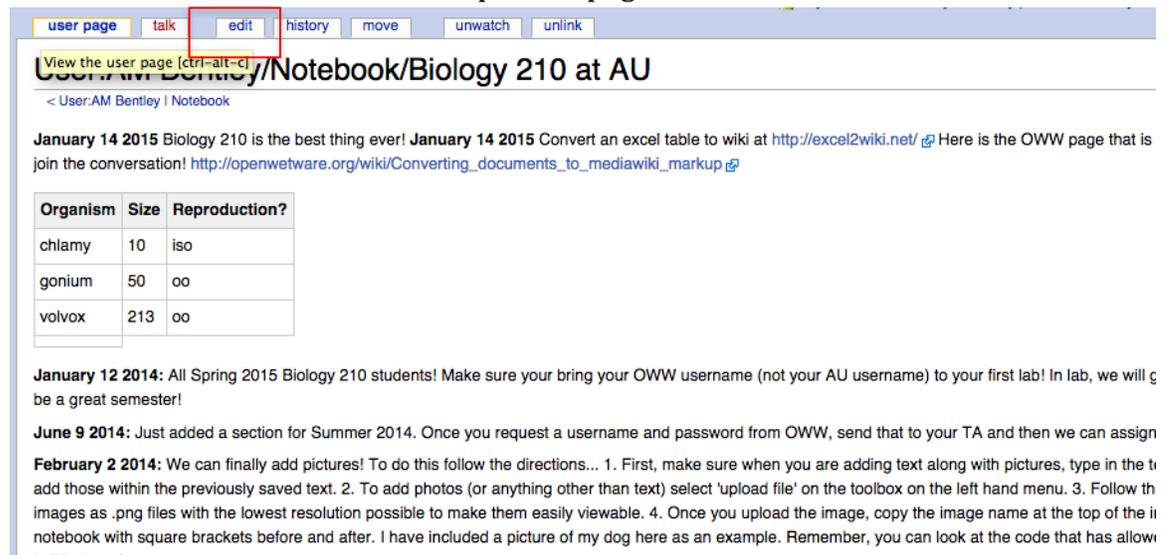
Source filename:  No file chosen  
Maximum file size: 40 MB  
Preferred file types: pdf, png, svg, swf, gif, jpeg, eps, ogg, doc, xls, ppt, sxc, pdf, py, zip, txt, xlsx, pptx, docx, tif, ogv,  
Prohibited file types: html, htm, js, jsb, mhtml, mht, php, phtml, php3, php4, php5, phps, shtml, jhtml, pl, py, cgi, exe, scr,

Destination filename:

Summary:

Watch this page  Ignore any warnings

5. Go back to this link:
  - a. [http://openwetware.org/wiki/Biology\\_210\\_at\\_AU:Lab\\_Members/Section\\_4\\_%282015%29](http://openwetware.org/wiki/Biology_210_at_AU:Lab_Members/Section_4_%282015%29)
6. click on “(Your name) notebook”
7. Click on the “edit” tab on the top of the page



The screenshot shows a user page titled "User:AM Bentley/Notebook/Biology 210 at AU". The navigation tabs at the top are "user page", "talk", "edit", "history", "move", "unwatch", and "unlink". The "edit" tab is highlighted with a red box. Below the tabs, there is a text area with a date stamp "January 14 2015" and a paragraph of text. A table with three columns: "Organism", "Size", and "Reproduction?" is visible. The table contains three rows of data: "chlamy" with size "10" and reproduction "iso"; "gonium" with size "50" and reproduction "oo"; and "volvox" with size "213" and reproduction "oo". Below the table, there are more text entries with date stamps: "January 12 2014" and "June 9 2014".

Organism	Size	Reproduction?
chlamy	10	iso
gonium	50	oo
volvox	213	oo

8. Click on the “picture icon” (see pic below)

## OWW how to upload pictures

### Editing User:AM Bentley/Notebook/Biology 210 at AU

Currently editing: pending refresh... (click this box or start editing)

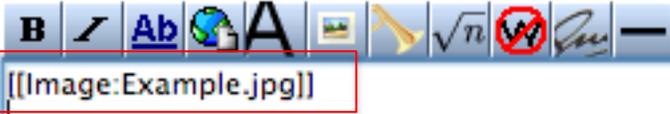


```
""January 14 2015"" Biology 210 is the best thing ever!  
""January 14 2015""  
Convert an excel table to wiki at http://excel2wiki.net/  
Here is the OWW page that is most up to date on the conversion tools -- join the conversation! http://openwetware.org/wiki/Converting\_documents\_  
{| {{table}}  
| align="center" style="background:#f0f0f0;"|""Organism""  
| align="center" style="background:#f0f0f0;"|""Size""  
| align="center" style="background:#f0f0f0;"|""Reproduction?""  
|-  
| chlamy||10||iso  
|-  
| gonium||50||oo  
|-  
| volvox||213||oo  
|-  
|  
|}  
""January 12 2014:"" All Spring 2015 Biology 210 students! Make sure your bring your OWW username (not your AU username) to your first lab! In lab, great semester!  
""June 9 2014:"" Just added a section for Summer 2014. Once you request a username and password from OWW, send that to your TA and then we can
```

8. When you click on that button, text will appear (see below). Delete the "image: example" and insert your own picture file name. For example, one file would look like this.
  - i. Make sure you have `[[ ]]` around the file name and that it ends in a picture format!
  - b. `[[Alyssa Pedersen Transect1.jpg]]`

### Editing User:AM Bentley/Notebook/Bio

Currently editing: pending refresh... (click this box or start editing)



```
""January 14 2015"" Biology 210 is the best thing ever!  
""January 14 2015""  
Convert an excel table to wiki at http://excel2wiki.net/  
Here is the OWW page that is most up to date on the conversion tools -- joi  
{| {{table}}
```

9. Go down to bottom of the page and click save!
10. Picture should appear!

## OWW how to upload pictures

### Tips:

1. If you have forgotten the name of your file, go here:
  - a. <http://openwetware.org/wiki/Special:ImageList>
2. Try not to upload huge picture files into OWW. The way that I do this is to save the image of the wanted size to my desktop, and that would upload to server.